



# NEW HAVEN PUBLIC SCHOOLS

## Substitute Teacher

### **Reports To:**

Building Principal

### **Primary Function(s):**

- Implements lesson plans, while ensuring the integrity of academic time and in a manner which motivates students to learn and participate;
- Maintains established routine of the school and classroom procedures in which assigned;
- Maintains discipline and classroom control that fosters a safe and positive learning environment for all students and staff in accordance with school policies;
- Ability to maintain effective classroom management strategies.

### **Knowledge, Skills and Abilities:**

To perform this job successfully, an individual must be able to perform each primary function satisfactorily. Must be able to follow oral and written directions and have the ability to establish effective working relationships with staff and students.

### **Education, Training and Experience:**

- Substitute Teachers must hold a High School Diploma or equivalent
- Preferred Bachelor's Degree
- Preferred State of Connecticut Teaching Certification

### **Salary and Terms of Employment:**

In accordance with the salary schedule set forth in the union contract.

### **Union Affiliation:**

**The Substitute Teachers Chapter; New Haven Federation of Teachers**



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### **AFT LOCAL #933**

NOTE: The above description covers the Substitute Teacher duties and responsibilities of the job. The description shall not, however, be construed as a complete listings of all duties or as a contract. In all cases, these relationships, functions and their applications are subject to change by the Superintendent of Schools.

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